



SHURPARAKA EDUCATIONAL & MEDICAL TRUST'S M. B. HARRIS COLLEGE OF ARTS & A. E. KALSEKAR COLLEGE OF COMMERCE & MANAGEMENT

FOLLOW ONE COURSE UNTIL SUCCESS



📍 Nawayat Nagar, Nallasopara (W),
Tal. Vasai, Dist. Palghar-401 203.

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PROSPECTUS 2019-20

About the Institute

Shurparaka Educational & Medical Trust is well known for its academic excellence in Thane district. It was created in 1984 by a band of like minded, dedicated and sincere friends from Sopara village with a **motto**.

“Service for all with selflessness and dedication”

Under the stewardship and guidance of its founding President (late) **Mr. Ridwan B. Harris** and the architect of the Trust and its founding General Secretary and Managing Trustee, (late) **Mr. Anwar Ahmed Munshi**, the Trust made big strides in the field of education in a short span of time and soon started managing institutions from Nursery to Jr. College. From 80 students in 1985, the Trust boasts of around 3000 students now in different institution that it runs.

Now, under the dynamic leadership of its present President, **Dr. Zahir I. Kazi**, an eminent educationist and Hon. President of Anjuman-I-Islam, Mumbai, the Trust has brought into reality the dreams of its founding members by constructing a new, well equipped Educational Complex at Sopara. It's a matter of pride that it started a Degree College, a *First* in the town of Nallasopara, catering to the educational needs of students from all communities.

In order to provide continuity in the pursuit of higher education and the immense confidence reposed by the students and their parents in the Junior college, the degree section was established in 2004. The latest total strength of students is 849 at degree level including professional courses students, has already made a mark in the field of academics engraving good result in all the university examination

The Trust is soon going to launch New degree courses in B.Sc.IT, B.M.S., Banking & Finance etc...

Quality Policy

The management of M.B. Harris College of Arts and A. E. Kalsekar college of Com. & Management is committed to impart a complete all-round education of high academic excellence by providing Opportunities for development of personality and character of students by disciplined habits, sustained work, devotion to duty and co-operative spirit through co-curricular activities. The management is committed to continually improve the service quality through training and retraining of educationalist to enhance the competencies. Improvement in learning resources such as laboratories, library etc.

Objectives

- To enforce students discipline in all areas of college life.
- To provide quality education to students from diverse community.
- To ensure that the students are made competitive enough for job oriented courses.
- To provide professional requirements and the needs of responsible citizenship.
- To make students aware about their potentials through academic and extra-curricular activities.
- To provide an atmosphere of learning and encouragement to all students and staff.
- The College is affiliated to the University of Mumbai.
- The college has well committed teachers. The building is new, with spacious and airy class rooms, tucked away in quiet place of Sopara village, away from hustle and bustle of the growing town, making it more conducive to study.

Vision

“To nurture innovation and creativity through quality education and provide higher education to weaker and deprived students of neighboring rural area irrespective of caste, creed and religion.

Mision

To develop an Organization which serve a diverse community of students with accessible& affordable education that enhances the quality of life.

Commitment

*To develop individuals with multi faceted personality who will shoulder responsibility of the family, the society and the Nation.
To impart quality education to the students in their chosen areas of study.*

Degree College Teaching Faculty

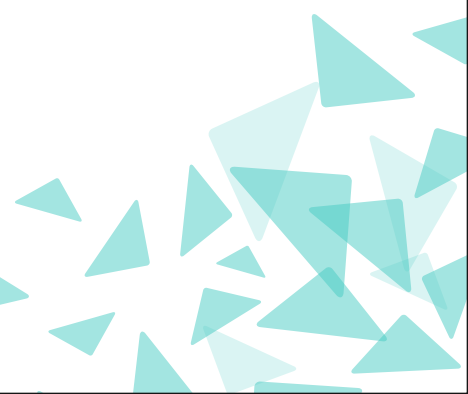


No.	Name of the staff	Qualification	Experience	Designation
1.	Dr. Mohammad Khalil Ahmed	M.com, AICWA, Phd.NET	26	Principal
2.	Mr. Shaikh Irshad	M.com,Bed,M.A. in Ed,EST.	05	Commerce (Co-ordinator)
3.	Miss Tawade Elakshi	M.com (Finance)	05	Self-Finance (Co-ordinator)
4.	Mrs. Rout Rohita	M.A.,B.Ed,M,Phil	05	Arts
5.	Mrs. Yadav Sujata	M.com,B.Ed,M.Phil(Com)	05	Self Finance
6.	Mr. Shaikh Shahid Ali	M.A,NET	04	Arts
7.	Miss Vaje Diksha	M.com	04	Commerce
8.	Miss Khan Ruksar	M.com,SET	04	Commerce
9.	Mrs. Dedhia Mona	M.A.B.Ed	04	Arts & Commerce
10.	Mr. Pandey Amit	M.com, UGC-NET, M.Phil (Pursuing)	01	Self Finance
11.	Mrs. Shaikh Shahida	M.com (Account)	02	Self Finance
12.	Mr. Banerjee Dipanwita	M.A.(Eco),M.B.A(Finance)	04	Self Finance
13.	Mrs. Nag Kanchan	M.Sc(L.T.)	03	Commerce
14.	Mr. Narhede Atul	M.com,B.Ed,	03	Self Finance
15.	Miss Sayyed Annjum	M.A,B.Ed,	03	Arts
16.	Mr. Chauhan Ibrahim	M.com.	01	Commerce
17.	Miss Shaikh Tehseen	M.com(Mgmt)	01	Self Finance
18.	Miss Shaikh Sana	M.com(PGDFM)	01	Commerce
19.	Miss Shirsekar Pooja K.	M.B.A.	01	Self Finance
20.	Mr. Rokkadmatti Suresh	M.Com (Accounts & Banking) B.Ed.	01	Commerce
21.	Miss Shaikh Mehjabeen	M.Com. B.Ed. (Pursuing)	01	Commerce



Degree College Non-Teaching Faculty

No.	Name of the staff	Qualification	Experience	Designation
1.	Mr. Munshi Hanif	B.A.	15	Administration
2.	Mrs. Gurjar Namrata	B.Com, BLIS	12	Office-Superintendent
3.	Mrs. Shaikh Naseem	M.Com	04	Accountant
4.	Miss. Nagma Maniyar	B.Com	02	Assistant Librarian
5.	Dr. Firoz Shaikh	M.A., M.Lib, NET, SET, PhD	02	Librarian
6.	Mr. Mulla Abdul Rab	HSC	12	Jr. Clerk
7.	Mr. Mulla Abdul Rehman	HSC	02	Compuer Lab Asst.
8.	Mr. Vora Pravin Govind	SSC	01	Peon
9.	Mr. Peera Ismail Ab. Rehman	B.Com.	01	Accountant
10.	Mr. Shaikh Shaibaz Rais	B.Com.	01	Assistant Librarian



BACHELOR OF COMMERCE

F.Y.B.COM

SEMESTER I

1. Accountancy and financial Management -1
2. Commerce –I (Introduction to Business)
3. Business Economics –I
4. Business Communication –I
5. Environmental Studies –I
6. Mathematical and Statistical Technique—I
7. Foundation Course—I

SEMESTER II

1. Accountancy and Financial Management –II
2. Commerce-II (service sector)
3. Business Economics –II
4. Business communication –II
5. Environmental studies –II
6. Mathematical and Statistical Technique –II
7. Foundation course-I

S.Y.B.COM

SEMESTER III

1. Accountancy and financial Management –III
2. Commerce –III (Principle of Management -)
3. Business Economics –III
4. Business Law-I
5. Foundation Course –III

Applied Component Course

6. Advertising
7. Management Accounting

SEMESTER IV

1. Accountancy and Financial Management –IV
2. Commerce –IV (Principles of Production and Finance)
3. Business Economics –IV
4. Business Law—I
5. Foundation Course –II

Applied Component Courses

6. Advertising
7. Auditing

T.Y. B.COM

SEMESTER V

1. Financial Accounting and Auditing V
2. Financial Accounting and Auditing –VI
3. Commerce –V (Marketing and Human Resources Management)
4. Business Economics –V

Applied Component Courses

5. Direct and Indirect Taxes Paper I (Direct Taxes) (Related Applied Component Group)
6. Export Marketing, or operations Research or Computer System and Application.

SEMESTER VI

1. Financial Accounting and Auditing (FA)paper VIII
2. Financial Accounting and Auditing paper IX
3. Commerce VI (Marketing and human Resource management)
4. Business Economics VI

Applied Component Courses

5. Direct and Indirect taxes paper II (Indirect Taxes) (Related Applied Component Group)
6. Export Marketing or Computer systems and Application.

BACHELORS IN ARTS

FYBA

1. Hindi Literature/ Urdu Literature
2. Hindi Compulsory /Urdu Compulsory
3. Economics
4. Communication Skill
5. History –I
6. FC -I

SYBA

1. Hindi –II / Urdu –II
2. Hindi –III / Urdu –III
3. Economics –II
4. Economics –III
5. History –II
6. History –III
7. Mass Communication
8. Foundation Course -II

TYBA

1. Hindi –IV / Urdu –IV
2. Hindi –V / Urdu – V
3. Hindi –VI / Urdu – VI
4. History –IV
5. History –V
6. History –VI

PROFESSIONAL COURSES



F.Y.B.M.S.

Semester –I

1. Intro. to Financial Accounts
2. Business Law
3. Business Statistics
4. Business Communication- I
5. FC-I
6. Foundation of Human Skills
7. Business Economics-I

Semester –II

1. Principles of Marketing
2. Industrial Law
3. Principle of Management
4. Business Mathematics
5. Business Communication II
6. Business Environment
7. FC - I

S.Y.B.M.S.

Specialization to be offered to learners from

Semester III

Compulsory Courses:

1. Information Technology in business management - I
2. Business Planning and entrepreneurial management
3. Accounting for managerial decision
4. Strategic Management
5. Environmental Management

Finance (Any Two)

1. Basic of Financial Services
2. Introduction to cost accounting
3. Equity and debt market
4. Corporate Finance

Marketing (Any Two)

1. Consumer Behaviour
2. Product Innovation Management
3. Advertising
4. Social Marketing

HR Group (Any Two)

1. Recruitment and selection
2. Motivation and leadership
3. Employees relations and welfare
4. Organisation behaviour and HRM

Semester IV

Compulsory Courses:

1. Business Economics II
2. Information Technology in business management - II
3. Ethics and Governance
4. Production And TQM
5. Business Research Methods

Specialisation Finance

1. Financial Institutions and Markets
2. Auditing
3. Strategic Cost Management
4. Behavioural Finance

Marketing

1. Integrated Marketing Communication
2. Rural Marketing
3. Event Marketing
4. Tourism Marketing.

Human Resource

1. Human Resource Planning and Information System
2. Training and Development in HRM
3. Change management
4. Conflict and Negotiation

Learners will be given the option of selecting two specialization papers in semester 3 and 4 along with five compulsory papers.

TYBMS

Bachelor of Management Studies (BMS) Programme
Under Choice Based Credit, Grading and Semester System

TYBMS

(To be implemented from Academic Year 2018-2019)

No. of Courses	Semester V	Credits	No. of Courses	Semester VI	Credits
1	<i>Elective Courses (EC)</i>		1	<i>Elective Courses (EC)</i>	
1,2,3 & 4	*Any four courses from the following list of the courses	12	1,2,3 & 4	**Any four courses from the following list of the courses	12
2	Core Course (CC)		2	Core Course (CC)	
5	Logistics & Supply Chain Management	04	5	Operation Research	04
3	Project Work		3	Project Work	
6	Corporate Communication & Public Relations	04	6	Project Work	04
Total Credits		20	Total Credits		20

Note: Project work is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation/ difficult problem. Project work would be of 04 credits. A project work may be undertaken in any area of Elective Courses / study area selected

<i>*List of group of Elective Courses(EC) for Semester V (Any Four)</i>	<i>** List of group of Elective Courses(EC) for Semester VI (Any Four)</i>
Group A: Finance Electives	
Investment Analysis & Portfolio Management	International Finance
Wealth Management	Innovative Financial Services
Strategic Financial Management	Project Management
Risk Management	Risk Management in Banking Sector
Group B: Marketing Electives	
Services Marketing	Brand Management
E-Commerce & Digital Marketing	Retail Management
Customer Relationship Management	International Marketing
Strategic Marketing Management	Media Planning & Management
Group C: Human Resource Electives	
Finance for HR Professionals & Compensation Management	HRM in Global Perspective
Strategic Human Resource Management & HR Policies	Organisational Development
Performance Management & Career Planning	HRM in Service Sector Management
Industrial Relations Talent & Competency Management	Workforce Diversity Human Resource Accounting & Audit
Stress Management	Indian Ethos in Management

Note: Group selected in Semester III will continue in Semester V & Semester VI

B.Com (FINANCIAL MARKETS)



F.Y.B.F.M.

Semester I

1. Financial Accounts-I
2. Intro. to financial System
3. Business Communication-I
4. Business Mathematic
5. FC-I
6. Business Environment
7. Business Economics-I

Semester II

1. Financial Accounts-II
2. Principles of Management
3. Business Communication II
4. FC II
5. Business Statistics
6. Environmental Science
7. Computer Skills II

S.Y.B.F.M.

Semester III

1. Debt Market - I
2. Equity Market -I
3. Commodity Markets
4. Money Market (FC-III)
5. Management Accounting
6. Business Law – I
7. Computer Skills 2

Semester IV

1. Commodities Derivatives
2. Corporate Finance
3. Equity Market II
4. Debt Market II
5. Business Law II
6. Money Market (F.C.IV)
7. Business Economics II.

T.Y.B.F.M.

B.COM (Financial Markets) Programme

Under Choice Based Credit, Grading and Semester System

T.Y.B.Com.(Financial Market)

(To be implemented from Academic Year 2018-19)

No.of Courses	Semester V	Credits	No.of Courses	Semester VI	Credits
1.	Elective Courses(EC)		1	Elective Courses(EC)	
1,2,3&4	*any four courses from the following list of the courses	12	1,2,3&4	**Any four courses from the following list of the courses	12
2	Core Courses(CC)		2	Core Courses(CC)	
5	Financial Derivatives	04	5	Risk Management	04
6	Business Ethics and Corporate Governance	04	6	Project Work	04
	Total Credits	20		Total Credits	20

Note: Project work is considered as a special course involving application of knowledge in solving /analyzing /exploring a real life situation /difficult problem. Project work would be of 04 credits each . A project work may be undertaken in any area of Elective Courses/Study Area.

Sr. No.	*List of Elective Courses for semester V(Any 4)	Sr. No.	** List of Elective Courses for semester VI (Any 4)
01	Marketing in Financial Services	01	Venture Capital And Private Equity
02	Technical Analysis	02	Mutual Fund Management
03	Corporate Accounting	03	Organisational Behaviour
04	Equity Research	04	Strategic Corporate Finance
05	Direct Tax -Income Tax	05	Indirect Tax -GST
06	Business Valuation	06	Corporate Restructuring

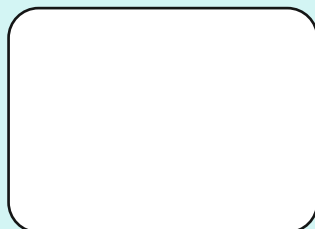
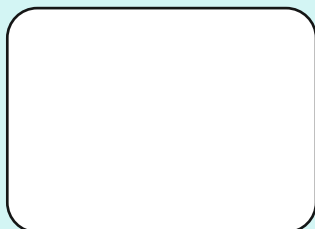
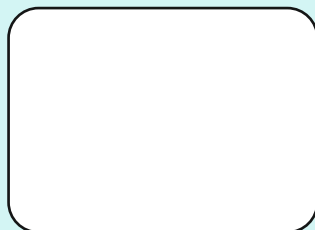
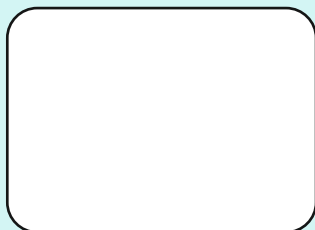
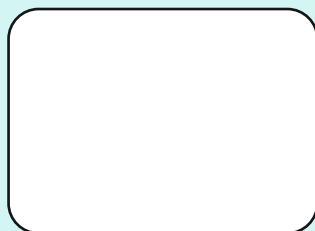
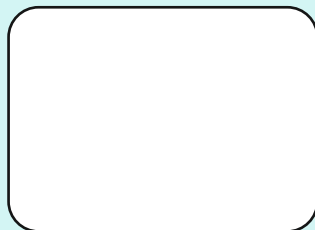
Note: Course selected in semester V will continue in semester VI

Facilities , Committees and Associations

- Book Bank Facility
- Discipline Committee
- Attendance Committee
- Students Grievances Cell
- Exam Committee
- Unfair Means Committee
- Student's Council
- Women Development Cell
- College Magazine Committee
- Planning Forum
- Hindi Association
- Commerce Association
- Nature Club
- Alumni Association
- Cultural Association
- NSS
- IQAC (Internal Quality Assurance Cell)
- Parents Association
- Insurance For Students
- Canteen
- DLE (Distance Of Life Long Learning & Extension)
- Master Skill Hub
- Marathi Vangmaya Mandal
- Urdu Diwas

Infrastructure

- Library
- Laboratories
- Canteen
- Presentation Room
- First Aid Room
- Seminar Hall
- Counseling Centre



Scholarship/ Freeships for the students

1. National Merit Scholarship
2. Freeship for Backward Class Students.
3. Scholarship for SC/ST/NT
4. Rajershree Chhatrapati Shahu Maharaj Merit Scholarship
5. Eklavya Scholarship
6. Zakat Fund / Freeship by College

In 2018-19, 8 students applied for National Merit Scholarship and one more student Shubhada Kamble (F.Y.B.A.) also benefitted by Open Merit Scholarship. 31 students benefitted by Zakat Fund and 9 students benefitted by Freeship Zakat Fund and Freeship Facilities provided by college only.

Students applying for scholarship/freeships should note that the same is granted subject to following conditions :

1. The applicant should be regular in attendance.
2. His/her conduct and progress should be satisfactory.
3. He/she should not be absent without prior permission.
4. Satisfactory evidence should be produced with regard to the claim for scholarship/freeship.

Students are advised to apply for scholarship/freeship as per the notice, failing which they can not avail the scheme.

General Rules & Regulations

1. The students shall abide by the rules and regulations enforced and those which may hereafter be made by the authorities of the college. Notices informing the enforcement of such rules are displayed on the college notice boards from time to time.
2. The student shall not undertake or participate or associate with any activity, inside or outside the college that may interfere with the orderly administration and smooth working of the college.
3. The student must carry a valid identity card (with all proper necessary entry and lamination) while in the college campus and the same must be produced whenever demanded by any member of the staff. A student without identity card may not be allowed to enter the college premises.
4. No society/association/forum will be formed without the permission of the Principal. No person shall be invited to address a meeting or a society/association/forum without the permission of the Principal.
5. The student must maintain silence in the classrooms, laboratories and library. They should not loiter in the corridors when the classes are being conducted. Students are expected to spend their spare time in student's common Room or study in the library (Reading room) without causing any inconvenience or disturbance to other students and teachers.
6. Smoking, chewing gums, pan masala, spitting or any other such act are strictly prohibited in the premises of the college. Any student found indulging in any such act shall be severely punished.
7. Damage to college property will be recovered from the student if found guilty. Such students will face immediate rustication.
8. The college is not responsible for the loss of property. However, students may make claim for lost property at the office, if it is deposited in the college office.
9. No student shall communicate any information or write about the matters dealing with the college administration to the Press.
10. Students applying for certificates, testimonials, etc. and those requiring the principals signature on any kind of documents or application must first contact the college office and no papers should directly be brought before the Principal for signature.
11. Use of filthy language or misconduct and or intimidation on the part of the students is sufficient grounds/ reasons for the suspension or expulsion.
12. Students using unfair means at examinations will not be re-admitted to the college.
13. Ragging Strictly prohibited : Students involved in ragging will be punished as per the provisions of UGC Regulations on curbing the Menace of Ragging in Higher ; Educational Institutes, 2009 (Under Section 26(1)(g) of the university Grant Commission Act 1956.)
14. It is the responsibility of students to read the notice-boards regularly and also see the college website for important announcement made by the college office from time to time and they will not be given any concession or excuse on grounds of ignorance.
15. Use of mobile phones in the premises of the college will not be permitted.
16. No student should go to private tuitions to any teacher of the college.

Note: Failure to observe these rules will make students liable for disciplinary action